



**CITY COUNCIL WORK SESSION MINUTES
CITY OF ODESSA, TEXAS**

February 16, 2021

On February 16, 2021, a work session meeting of the Odessa City Council was held at 3:00 p.m., Odessa, Texas. Due to the COVID-19, the meeting was teleconferenced, as allowed by the Governor's executive order. City Council was present through teleconference.

City Council present: Mayor Javier Joven; Council members: Mark Matta, District One; Detra White, District Three; Tom Sprawls, District Four; Mari Willis, District Five; and Denise Swanner, At-Large.

City Council absent: Council member Steven Thompson, District Two.

Others present: Michael Marrero, City Manager; Norma Aguilar-Grimaldo, City Secretary; Natasha Brooks, City Attorney; Cindy Muncy, Assistant City Manager; Phillip Urrutia, Assistant City Manager; and other members of City staff.

A quorum being present, Mayor Joven called the meeting to order and the following proceedings were held:

Mayor Joven gave the invocation.

Contract extension for the purchase of polymer. Jo Ann Samaniego, Director of Purchasing, stated that the extension was for polymer with a slight increase. Mr. Marrero stated this was a chemical for the water treatment process for \$50,000.

Purchase and implementation of Tyler executive time and attendance software. Mike Parrish, Director of Information Services, stated that the software would provide for public safety accountment of compensation time. The cost was \$163,000 with a \$12,295 reoccurring fee. The software would maintain advance scheduling of compensation time that would work with the Tyler payroll and financial software. Mayor Joven stated it would save a lot of time with the ability to use from a desktop computer or phone. Mr. Parrish stated that the lead time was six weeks with four to six months of implementation.

Contract extension with Barron Service Parts Co. for on-site fleet parts management and supply. Mrs. Samaniego stated that Napa was the vendor for the Equipment Services parts on all City fleet. The contract would be renewed for three years for \$300,000 a year. There would be a formal bid in 2024. The City paid for the cost of the part with a discount and service charge. Mr. Urrutia stated that there was a 10% to 20% markup, but Napa provided two employees at the City shop. Parts were received overnight and stock was in the warehouse. He stated it covered the diagnosis software. The contract was not to exceed \$300,000. Council member Matta asked about other suppliers. Mr. Urrutia stated that the contract allowed for a three-year renewal. The last bid only had two vendors. The City had a diverse fleet and the contract worked well. Any issues were addressed by the Napa General Manager. Council member Sprawls requested for a breakdown of cost.

Contract extension for tire replacement and repair. Mr. Urrutia stated that the renewal was for purchase and repair of tires. Southern Tire Mart kept the prices the same for a year. They provide tire repair with one of their employees staffed at the Solid Waste Department. The contract would not exceed \$300,000. There has not been any tire shortage. There was a total of 850 vehicles and trailers.

Resolution accepting and appropriating a donation from the Chuck Wagon to OPD.

Mike Gerke, Police Chief, stated that the this would accept a Chuck Wagon donation of \$52,000 raised from the Back the Blue event. He thanked the Chuck Wagon for their generosity and support. The check presentation was held last week. Mayor Joven thanked the Chuck Wagon for its support for the Police Department and Fire Rescue.

Resolution to apply and accept funds for the 2021 HIDTA grant (\$29,300). Chief Gerke stated that the grant was for \$29,300 for a police officer to work with the DEA. The funds would cover overtime costs. There was no match required.

Purchase three Ford F550 Chassis Braun ambulances from Siddons Martin

Emergency Group. Rodd Huber, Assistant Fire Chief, stated that the purchase would replace two ambulances as scheduled and purchase one new ambulance for the new Station #9. Fire Rescue had 85% EMS calls. The two ambulances had over 100,000 miles each and required many repairs. The cost was \$312,000 for each ambulance. Currently, there were three ambulances in the shop. Fire Rescue had a total of 12 ambulances.

Fire Rescue request for permission to apply for the 2021 assistance to Firefighters Grant. Chief Huber stated that there were issues with cancer among the firefighters. The request would allow to apply for a grant that would provide cancer screening. The federal grant was for \$94,000 with a \$18,800 match. Mr. Marrero stated it was a grant from the Department of Homeland Security and the matching funds were available. The screening would be for all cancers to be screened. Currently, there was no comprehensive screening. Mayor Joven stated the preventative measure was worth the investment. Council member Willis asked that Council be kept posted on this grant. Chief Huber stated that being in a petrochemical environment would enhance the application.

Motion was made by Council member Matta and seconded by Council member Sprawls to adjourn the meeting. The motion was approved by the following vote:

Aye: Joven, Matta, White, Sprawls, Willis, and Swanner
Nay: None

The meeting adjourned at 3:33 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

Javier Joven
Mayor