



**CITY COUNCIL WORK SESSION MINUTES
CITY OF ODESSA, TEXAS**

April 6, 2021

On April 6, 2021, a work session meeting of the Odessa City Council was held at 3:00 p.m., Odessa, Texas. Due to the COVID-19, the meeting was teleconferenced, as allowed by the Governor's executive order. City Council was present through teleconference.

City Council present: Mayor Javier Joven; Council members: Mark Matta, District One; Steven Thompson, District Two; Detra White, District Three; Tom Sprawls, District Four; Mari Willis, District Five; and Denise Swanner, At-Large.

Others present: Michael Marrero, City Manager; Norma Aguilar-Grimaldo, City Secretary; Natasha Brooks, City Attorney; Cindy Muncy, Assistant City Manager; Phillip Urrutia, Assistant City Manager; and other members of City staff.

A quorum being present, Mayor Joven called the meeting to order and the following proceedings were held:

Council member Swanner gave the invocation.

Presentation on Land Use Assumptions and Impact Fee CIP. Jeff Whitacre, Kimley Horn, provided an overview of the Land Use Assumptions and the Capital Improvements Plan. The process for the land use assumption and impact fee process was reviewed. He provided a recap of the impact fee as it was a funding mechanism used as a tool for future growth. The fee was one time for new development to recover the infrastructure cost. Mr. Whitacre reviewed the allowable items to be paid using impact fees related to growth. He stated that it could pay down previous debt but only the extra capacity in which there was a calculation that was applied. He reviewed the existing land use, and the land use types. Overall, residential was 52.6%, non-residential was 34.2% and public right-of-way was 13.2%. The projected assumption growth rate was 1.4%. Mr. Whitacre identified the service areas that were roadway, water and wastewater. The funds must be spent within ten years and with the roadway it was within city limits only. The water and wastewater projects could be in the area land use. The impact fee CIP was coordinated with the master plans. The water and wastewater had three cost components of existing, 10-years and future. The roadway had three service areas that had new projects, widening projects, intersection projects and corridor study. He reviewed the schedule which could be modified. The public hearing for the land use assumption and the impact fee CIP was on April 13. The adoption of the impact fee ordinance was June 22. Mr. Marrero recognized the members of the committee present. He stated that the developers and builders were invited to the work session and the upcoming council meeting. Ted Tuminowski asked if the fees had a cap. Mr. Whitacre stated that state law provided for a formula and explained the formula. He stated that there was a one-year grace period if there was a project already being developed. The fees were paid with the activity occurs.

Annual renewal of Motorola/Premier One software (\$298,642). Mike Parrish, Director of Information Technology, stated that the software was for the public safety CAD and records system. The one-year agreement was \$298,642. There were renewals for the last five years.

Purchase of the records management system for OPD (\$509,870). Mike Gerke, Police

Chief, stated that the system was for the Police Department. Axon provided other equipment such as the body cams, in-car cameras and tasers. The price was reasonable and would integrate with the products. The implementation would take 18 months. The cost was for \$509,870 which would be paid out over five years.

August 31 Memorial update. Randy Ham, Odessa Arts Executive Director, stated that Council directed Odessa Arts to work on an August 31 memorial. The Bright Star Memorial, Jim Sanborn artist, was chosen. The original location was Memorial Gardens but with retrofitting the park, there was a significant cost increase for the project. UTPB is having a 50th anniversary plaza at JBS Parkway and 42nd St. It was recommended to place the Memorial at the UTPB plaza. It has a high traffic area and honored UTPB for the role in the shooting. A memorandum of understanding (MOU) was being discussed. Odessa Arts would be responsible for the cylinder maintenance as it would be a City art collection. UTPB would design and maintain the plaza. The project would be completed in September 2023 which would allow for more time to design, fundraise and be more cost effective. Council member White was not opposed to the location but was concerned with the City required to pay costs in the future to UTPB. Mr. Ham stated the MOU was for 25 years. A foundation request was made and had a favorable funding the project with the location at UTPB.

G200 Class update. Joey White, Assistant Fire Chief, stated that a three-hour course was designed for the public officials that will be held in May. The workshop would address topics on emergency management. He encouraged Council to attend the class. A drill will be held on May 21. He invited the Council to attend the drill. Council member White recommended to take the class as it helped officials understand the roles and protocols. Council member Willis stated it was valuable information and well spent. Information will be provided for the training.

Purchase an airvac exhaust system (\$158,251). Saul Ortega, Assistant Fire Chief, stated that the airvac exhaust system would reduce the risk of cancer as the diesel exhaust caused cancer. The system was \$258,251. The system would be for seven fire stations that included filters and sensors. Central had five bays that housed more fleet which had a higher cost.

Purchase a new fire truck for Station #9 (\$703,767). Assistant Fire Chief Ortega stated that the new engine was for the new Station 9, Lawndale area. Minor changes were made to the engine. The cost was \$703,767 to be purchased from Siddons Martin. The funds were from the 2019 Certificates of Obligation.

PSA with Newton Engineering, PC for design of Dixie Blvd. Hal Feldman, Traffic Engineer, stated that there would be a reconstruction of Dixie from 46th St. to the city limits. He explained the design including the drainage. He recommended the professional services design to Newton Engineering for \$59,250.

Ordinance to establish speed limits, reduce speed school zones and prohibited parking zones. Mr. Feldman reviewed the areas to establish speed limits and school zones, reduce speed zones, and prohibit parking zones. He explained in detail the proposed speed limit on Yukon. The Traffic Advisory Committee approved the recommended changes.

PSA with Kimley-Horn for design of the linear detention ponds for Faudree Road. Mr. Feldman stated that the Kimley-Horn agreement was for design of detention ponds. The

project would develop an excavation plan for City property. Currently, Kimley-Horn was designing Faudree. The drainage was a component of the design and the cost was \$321,000 which would have a cost savings for the Faudree construction project. Rey Carrasco, Kimley-Horn, stated that Faudree would convert from a two-lane to a five-lane. He explained the drainage. He worked with staff to find alternative ways to safely and revise the design. The linear detention ponds would be incorporated to help mitigate and slow drainage and eliminate boxes. The design was for future use of the corridor. An excavation would be made for the ponds. Thomas Kerr, Director of Public Works/Utilities, stated that the property was donated for detention and park services. The layout of the ponds was reviewed. Council member Thompson was concerned that there be adequate drainage for the future growth of the area.

Conveyance of property to Odessa Housing Finance Corp. Mr. Urrutia stated that conveyance of city property to the Odessa Housing Finance would be to construct 33 workforce units. In 2020, sewer and water infrastructure were provided with the cost split with the City and Grow Odessa.

Addendum to the second amended Economic Development Agreement between ODC and the Permian Basin Food Bank. Ms. Brooks stated that an agreement was made in May 2020 with the West Texas Food Bank to expand the cooler freezer. Funds were left over, and the Food Bank has requested to use the funds to purchase a tractor, trailer and forklift. The ODC board approved the request. Wesley Burnett, Chamber Economic Development Director, stated that there were no concerns as there were no additional funds requested. It would provide help to distribute more food.

Recess for executive session to consider the evaluation of applicants for the position of Associate Municipal Court Judge, as authorized by the Texas Government Code, 551.074 (Personnel Matters). Motion was made by Council member White and seconded by Council member Swanner to go into executive session under 551.074. The motion was approved by the following vote:

Aye: Joven, Matta, Thompson, White, Sprawls, Willis, and Swanner
Nay: None

The Council returned from executive session with no action was taken in executive session.

Motion was made by Council member Matta and seconded by Council member Thompson to adjourn the meeting. The motion was approved by the following vote:

Aye: Joven, Matta, Thompson, White, Sprawls, Willis, and Swanner
Nay: None

The meeting adjourned at 5:05 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC
City Secretary

Javier Joven
Mayor